

## **Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 22 March 2018 at 5.30 pm in Committee Room 1 - City Hall, Bradford**

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### **Members of the Committee – Councillors**

<b>CONSERVATIVE</b>	<b>LABOUR</b>	<b>LIBERAL DEMOCRAT AND INDEPENDENT</b>	<b>THE INDEPENDENTS</b>
<b>BM Smith Cooke Riaz</b>	<b>Warburton Arshad Hussain Watson Bacon Duffy</b>	<b>J Sunderland</b>	<b>Naylor</b>

### **Alternates:**

<b>CONSERVATIVE</b>	<b>LABOUR</b>	<b>LIBERAL DEMOCRAT AND INDEPENDENT</b>	<b>THE INDEPENDENTS</b>
<b>Mallinson Townend M Pollard</b>	<b>Greenwood T Hussain Thirkill Jamil Shaheen</b>	<b>Ward</b>	<b>Hawkesworth</b>

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

Michael Bowness  
Interim City Solicitor  
Agenda Contact: Yusuf Patel  
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E-Mail: [yusuf.patel@bradford.gov.uk](mailto:yusuf.patel@bradford.gov.uk)

### **To:**

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### 3. MINUTES

#### Recommended –

**That the minutes of the meeting held on 21 February 2018 be signed as a correct record (previously circulated).**

(Yusuf Patel - 01274 434579)

### 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

### 5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

No referrals have been made to this Committee up to and including the date of publication of this agenda.

## **B. OVERVIEW AND SCRUTINY ACTIVITIES**

### 6. PROGRESS REPORT ON THE PREVENT STRATEGY IN THE BRADFORD DISTRICT

1 - 48

The Strategic Director Place will submit a report (**Document “A1”**) which outlines the approach taken to delivering the Government’s Prevent Strategy in Bradford District since Prevent became a statutory requirement in July 2015 and responds to the recommendations made at the Corporate Overview & Scrutiny Committee on 28th September 2017.

**Recommended –**

- (1) The Corporate Overview and Scrutiny Committee acknowledge the progress on work undertaken in implementing the Prevent agenda in Bradford and its approach to supporting vulnerable people.**
- (2) A report is presented in twelve months' time giving a progress update.**

(Ian Day - 01274 433507)

**7. WORKFORCE DIVERSITY**

**49 - 70**

Following the Bradford Council's Equality Objectives Progress Report to Corporate Overview and Scrutiny on 26th October 2017, Members requested a report detailing the actions that the Council is taking to improve workforce diversity.

The Interim Human Resources Director will submit a report (**Document “AJ”**) which highlights the actions, and the progress made to date.

**Recommended –**

**Members are asked to note the progress made to date on improving workforce diversity.**

(Simon Jenkins - 01274 437883)

**8. SCRUTINY REVIEW INTO MANAGING ATTENDANCE ACROSS BRADFORD COUNCIL - DRAFT TERMS OF REFERENCE**

**71 - 78**

The Chair of the Corporate Overview and Scrutiny Committee will present a report (**Document “AK”**) which presents the DRAFT Terms of Reference for the Scrutiny Review of Managing Attendance across Bradford Council.

**Recommended –**

**That the committee adopts the DRAFT Terms of Reference.**

(Mustansir Butt - 01274 432574)

**9. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 2017/18** 79 - 90

The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “AL”**) which sets out the Corporate Overview and Scrutiny Committee work programme for 2017/18.

**Recommended –**

- (1) That members consider and comment on the areas of work included in the work programme.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt – 01274 432574)